



JOB DESCRIPTION

Job title:	Senior Financial Analyst
Reporting to:	The Vice Chairman
Location:	CGI Tower, Warrens, St. Michael
Salary:	Commensurate with experience
Closing Date:	July 14, 2017

The Company

Amphora Financial Group is a financial services provider which currently comprises Amphora Bank & Trust Corporation, Amphora Life Insurance Company Ltd., Amphora Management Services Limited and Amphora Captive Insurance Managers Limited. These companies are established in Barbados and provide a wide array of high quality services including life insurance products geared towards high net worth individuals, trust administration services and the management of captive insurance companies and other companies.

Main purpose of the job

The Senior Financial Analyst is responsible for managing policy investments and preparing life insurance illustrations within the Group.

Responsibilities and Duties:

- The development of life insurance products, illustrations tools and models;
- The preparation of life insurance illustrations;
- The calculation and reporting of insurance premiums, cost of insurance (COI), expense charges, reinsurance premiums, insurance liabilities (reserves), cash surrender values and investment account values relating to life insurance contracts;
- Ensure the Groups compliance with regulatory requirements and reporting (statutory deposit, statutory fund, capital adequacy);
- Enhancements to systems and procedures;
- Actively support and maintain relations with reinsurers, appointed independent actuary and auditors;

- Provide support to accounting staff, client advisors and captive managers.

The Candidate

The successful candidate should:

- Have a university degree in Mathematics, Finance, Risk Management, Actuarial Science or related field;
- Be progressing towards a professional designation;
- Have one (1) to five (5) years of relevant experience;
- Have the ability to multitask and perform well under pressure;
- Have excellent mathematical, analytical and problem solving skills;
- Have strong verbal and written communication skills;
- Be task oriented and have the ability to adhere to deadlines and schedules;
- Have good interpersonal skills, flexible, independent and able to work with minimum supervision;
- Have a pleasant disposition and be a good team player.

Knowledge of the following software would be beneficial:

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Axys
- Axis

Working conditions

Office hours are from 9.00 am to 5.00 pm Monday through Friday.

Amphora Group is part of the financial services community and additional hours are required from time to time depending upon the cycle of work or client requirements.